

Orienteering Risk Management Plan

The Risk Matrix used by KCC is as shown below:

Likelihood		Consequences					
		Risk Assessment Matrix	1 Noted and treated	2 Minor	3 Moderate	4 Major	5 Catastrophic
		Assessing the level of risk associated with a hazard before applying management strategies.	Dealt with by staff First Aid	Treatment by medical professional / hospital outpatient	Significant non-permanent injury Overnight hospitalization	Extensive permanent injury e.g. loss of fingers Extended hospitalization	Permanent disabling injury e.g. blindness, quadriplegia, loss of hand/s Death
5	Almost certain to occur in most circumstances	High	High	Extreme	Extreme	Extreme	
4	Likely to occur frequently	Moderate	High	Extreme	Extreme	Extreme	
3	Possible and likely to occur at some time	Moderate	High	High	Extreme	Extreme	
2	Unlikely to occur but could happen	Low	Moderate	High	High	Extreme	
1	May occur but only in rare and exceptional circumstances	Low	Low	Moderate	Moderate	High	

Orienteering Risk Assessment

Activity Or Location	Hazard Identification	Like-likelihood	Consequences	Management Strategy	Who	When	Managed Risk Assessment
StayKCC Site (Kedumba, Hartley Bush Track. Oval, Clairvaux)	Getting Lost	1	5	<ul style="list-style-type: none"> StayKCC activities staff to conduct thorough briefings on boundaries, do not cross any roads. StayKCC activities staff to brief a getting lost procedure e.g. meet place and time, what to do if lost. Guest Group Leader to ensure adult or adequate supervision with each small group participating in the activity. 	StayKCC activities staff Guest Group Leader	Before Ongoing	Mod
	Sunstroke / weather exposure illnesses	3	2	<ul style="list-style-type: none"> StayKCC activities staff to alert people to increased hazard due to location and nature of the activity involving prolonged periods outside. StayKCC activities staff to ensure everyone has adequate water, is encouraged to drink and has access to resupply. Have regular breaks to ensure sun safe guidelines, hydration and food intake is being maintained/Group members to follow sun safe guidelines Gear list is provided to students / clients prior to ensure group has correct equipment e.g. hat, water bottles and sunscreen/Group is made aware of the risks and briefed on ways to avoid. High risk days will initiate contingency plans e.g. change in time of day for activity, change in duration of activity, increased shade, rest and water stations. 	StayKCC activities staff Guest Group Leader	Before Ongoing	Mod
	Participant poisoned	1	4	<ul style="list-style-type: none"> StayKCC facilities staff to periodically check for blackberry bushes on the site and spray them. StayKCC activities staff to warn participants not to eat fruit or mushrooms which may be found in the bush. StayKCC activities staff to inform participants that some bush foods are easily mistaken for poisonous look- a likes and do not try without proper identification and note people can have reactions to these foods including food intolerance/allergy. 	StayKCC Facilities staff StayKCC activities Staff	Before Ongoing	Low